

Granite State Arts Academy
Board of Trustees Meeting
August 16, 2016

Attendance: Amy Sevigny, Kate Russell, Rob solomons, Don Erdbrink (on phone), Jason Swift (on phone)

Excused: Melanie Holden, Judy David

Guest: Deidre Smith (staff), Mike Smith (parent), Renia Radziszewski (staff)

Call to order: 6:14 pm

Public Comment - none

Ken Dunne to run meeting

Approval of Minutes from August 9th- Ken name added to attendance for partial meeting. Rob made a motion to approve minutes-seconded by Kate and approved by all

Chair's Report (Don)

- Bank update - We now have an account at Enterprise Bank. This will allow us to continue with loan to pay Wagner for performance center risers. This will also allow us to have a debit card with them. Don hopes to close on the loan next week
- TV's for classrooms- Need 4 more to outfit all classrooms. If we purchase through tech seed- 32 inch with dvd and hdmi cables with brackets- Renia is asking for \$1000 for this- this is grantable. Kate made a motion to approve \$1000 for 4 tvs, 5 brackets and HDMI cables- seconded by Rob and approved by all
- Status of 2 buildings
 - Renia shared document of expenses thus far- total spent \$45,388.79- \$30,653.46 is grantable (\$14,388.79 out of pocket for repairs and rebuild thus far). This does not include Wagner staging (\$33,355.00 that we are taking the loan out for). A very big thank you to all of our volunteers who have worked countless hours and donated materials to rebuild, clean and organize our space.
 - Brooks properties has not yet agreed to pay for asbestos removal- this may be an expense that GSAA will have to pay for
 - Don met with Joe F. of Brooks properties today- still working on egress issue (a door needs to be moved or added for additional exit). The other tenant needs to approve the relocation of this door (a letter is needed from other tenant- Brooks properties has agreed to do this.) This is needed for occupancy permit.
 - Equipment fro NJ (Jason Swift's contact)- will be shipped by FED EX. Still waiting for list of available equipment.
 - Bank Balances reviewed- Some money needs to be moved into payroll account for first payroll payment. No current issues

- We have a sound system company quote for \$3,550.00 for lighting system installation for performance center). We still need sound system proposal. What will be the total expense. Need more information before we can vote on this. Renia and Don will reach out to other company contacts.
- Deidre Smith- discussed conversation with Benjamin Grigas (Project Manager from Environment New England) - he will do asbestosis inspection and write up plan that is needed for the cost of \$1 (he is doing this as a donation)
- Deidre Smith discussed gifts for all of our volunteers (embroidered hats, free tickets etc)
- New reception desk is in place
- The new space is looking fabulous with so much work being done daily
- Electricians were in - kiln outlets are in place, wires have been cleaned up, lights (unused) have been taken down
- Out to put up firewalls- ok'd with inspector
- All studding is up- thank you Gary!!!
- Deb Richards - thank you for all of your donated time organizing our rooms! She is in daily from 6am to coordinate reorganization and volunteers
- Thank you to Deidre and Renia for your daily work on our move
- Music rooms have been set up
- Lockers are all in place
- Floors will need to be polished
- Vending machine outlets (Deidre will follow up on this)
- Dance floor and staging needs to be moved from Derry
- Classroom doors- Would be an easy fix to cut windows into doors or walls - this will be done.
- Key sets need to be switched
- Kiln - coil intact will need some minor repairs.
- Update from Renia regarding open house- was very well attended by 40 plus people! 3 confirmed students and several new students. Only 7 openings now left in freshman class. Several students at middle school level attended.
- Car show this sunday 10-2pm
- Ren Faire donation- \$1200 (proceeds from auction)- thank you to the NH Ren Faire
- Rob motion a motion to go into closed session based on RSA 91 A:3 (A-J) @ 7:30 pm
- Returned to open session- 8:04 pm
- Rob met with Salem, NH Home Depot regarding a donation- for possible donation of \$1000-\$5000 of materials and services. They will need a supply list.
- Returned to open session @ 8:04 pm
- July 12th open meeting minutes- Please add Don to the attendance. Discussion of loan for risers "Above theatre cost as above for Bill's suggested purchases- \$1,826.60 for a total of \$23,523.25 up front plus \$14,000 for 12 mo (with financing options). Discussed." This should be corrected to say "upfront plus \$1,400 for 12 mo(with financing options)"- Don

made a motion to correct this and repost these minutes- seconded by Rob and approved by all

- Next meeting - 8/23/16 @ 6pm
- Rob made a motion to adjourn @ 8:10pm- seconded by Kate and approved by all