

Granite State Arts Academy
Board of Trustees Meeting
June 14th, 2016

Attendance: Amy Sevigny, Melanie Holden, Don Erdbrink, Kate Russell, Ken Dunne

Excused: Judy David,

Guest: Mary Jo Conlon (parent), Mike Conlon(parent), Renia Radziszewski(school employee), Deidre Smith (school employee), Paul Sevigny (parent), Jenna McMahon(school staff), Taylor Conlon (student), Bill Viau(school staff), Sheri Callahan(parent), Rob Solomons(communitiy member-parent of GSAA graduate)

- Call to order: 6:05pm
- Kate made a motion to go into closed session at 6:06 pm based on RSA 910 A:1-3- seconded by Melanie and approved by all
- Returned to open session @ 6:27pm
- Rob Solomons would like to join the board- he has put his application in with Don
 - Rob spoke regarding his interests and desires to join the board
- Keeywaydin update- public session for the discussion of Keeywadin- Kate made the motion- seconded by Ken
 - Don gave an update: Don met with Fire Marshall assistant last week, Don brought plan to fire department today. Updates below- still a few unanswered questions- Don is reviewing
 - exit doors- being discussed
 - Width of hallways reviewed and ok'd by fire dept.
 - Door swings do not need to be reversed if less than 50 per room
 - Pottery room- needs to know if ventilation up to code (exhaust) - this is still in review
 - Any room larger than >1000 feet need 2 doors (dance and theatre- this will already be in place)
 - Theatre (multi purpose room)- must have 1 hour of separation (additional sheet rock and/or instillation will be needed). Bill Viau and his team have a plan in place- they will continue to work on this.
 - Dance room discussion- regarding sealing height- sprinkler system may need some revisions.
 - Renia discussed splitting rooms/corridors into teams to manage workload
 - We currently have \$30,000 of unrestricted funds in our "keeywaydin fund". We also still have \$ in our federal grant
 - Melanie asked each staff member to price out wish list for their rooms. Bill V. will discuss with other staff that is not present at this meeting.
 - Don to act as project manager,
 - Sheri Callahan suggested that her husband can get us sound equipment if needed.
 - Ken has a paint manufacturer contact- he will reach out

- Current building will need to be restored and left in “swept out”
 - Paul Sevigny- asked when can we get into the new building- Don said that he is doing a walk through tomorrow. Suggests that contract work needs to be done ASAP in order to make the move time work. Renia will call our current contact in the am.
 - Schedule discussed: Classes start September 6th. **Building should be done by August 15th.** Goal of demo and refit to be done prior to June 17th. Goal of sprinkler refit by the 21st. Then the teams for each team (discipline) can move in and work of each room.
 - Boxes for moving are being donated- all call has gone out.
 - Will need a dumpster - Renia will call our contacts
 - Discussion of Keeywaydin ended @ 8:03 pm- Thursday at 6:30pm - meet and greet at Keeywaydin
 - Ken Dunne took over the meeting at this point- all guests with the exception of Renia excused themselves
- Returned to regular session- Kate made a motion- seconded by Don- approved- 8:08pm
 - Approval of Minutes from May 24th meeting- Kate made a motion to approve- seconded by Melanie and approved by all
 - Additional policies - tabled to next meeting
 - HOS report- sent to Don by Mark who is not available
 - Graduation went very well- thank you to Michelle and all the volunteers
 - Field day and BBQ sponsored by the student council this Friday
 - 130 confirmed students for next school year- 6 unconfirmed- Junior class full with wait list of 6. Need to advertise opening in 9th, 11th and 12th- currently advertised on facebook sponsored ad- renia will continue to push this. Goal of 150 students to start the school year.
 - Master Schedule (preliminary) - has been developed. Staff has schedules. Student will receive in August with back to school paperwork.
 - Budget Committee Report- Reported by Renia- we now have quickbooks up to date- with all data imputed. Balance sheet previous year comparison presented, Profit and loss year to date comparison presented (line item breakdown). No current issues
 - Fundraising update- ongoing search for 3 additional days for charity gambling days- Kelly Twiss is working on this, Ren Fairre fundraising amount still pending (? receive in August), Family ask (will have flyers available at the open house on Thursday). Packets will be available for registration paperwork, volunteer sheets have been created. Car Show planned for August (Potential dates 8/20 or 8/27)- coordinate Margaritas dine in fundraiser for the same day.
 - Kate made a motion to go into closed session based on RSA 910 A:1-3- seconded by Melanie- and approved by all @ 8:34pm
 - Return to open session- 9:31 pm
 - Rob S. was voted into the board during closed session- welcome Rob- Kate will contact
 - Ken presented a gift to Amy (a carving) as a thank you for taking the minutes at our meetings
 - Next Meeting Tuesday June 21 @ 6p
 - Adjourned @ 9:45 pm

