

**Minutes**  
**Granite State Arts Academy Board Meeting**  
**May 26, 2015**  
**12:00 p.m.**  
**16 Route 111, Building 4, Derry NH 03038**

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**Meeting Come to Order:** 12:00 pm

**Attendance:** Melanie Holden, Amy Sevigny, Scott Mullane, Stephanie Libby (by phone), Mark Bograd

**Excused:** Kate Russell

**Comments:**

- No public comment
- Melanie made a motion to go to closed meeting per RSA laws to discuss salaries, contracts and real-estate – seconded by Scott and approved by all present
- Return to open session- 12:26 pm
- Discussion- still waiting for final negotiations' from Brook's- they are working well with us.
- Adequacy payment coming in September- we will need to fundraise through summer to cover rent costs- the difference will be made up with Septembers adequacy
- Waiting to hear % rate and final details for note on rent arrears – pay off over time- Don is working on this.
- Discussion- regarding announcing that we open in the fall.
- Fall budget planning was calculated at 85 students- this needs to be the push to increase enrollment
- We still need major donors to make it work.
- Fundraising work shop- discussed by Melanie as live event.
- Melanie discussed that we have learned from the past.
- Grants will now be available to us- Stephanie will continue to work on this.
- Family donation request- planned for up front at the beginning of the year
- Money in bank- deposit just made this am = \$10,926.74 + \$397.54 in accounts. \$5013.31 in outstanding checks that haven't been cashed. This leaves (\$6310.97)- we still need to work payroll numbers. Mark

and Scott are working on this for today. Can not run payroll today.  
Scott and Mark will continue to work on this

- Melanie made a motion that we announce we will be open next year- seconded by Jennifer and approved by all.
- This will need to involve total community involvement- time, donations, fundraising etc..
- Melanie made a motion to return to closed session to discuss salaries and contracts per RSA- seconded by Scott and approved by all.  
12:45pm
- Returned to open session 12:52 pm
- Scott and Mark contacting payroll company (people's United) at the conclusion of this meeting to work out final payroll numbers and fees.
- Letter to staff and them families to announce we are open
- Melanie made a motion to adjourn meeting – seconded by Scott and approved.
- Next meeting- Thursday May 28<sup>th</sup> @6:00 pm.

**Adjournment: 1:00 pm**