

## AGENDA

### Board of Trustees Meeting

March 23, 2015

8:00 p.m.

16 Route 111, Building 4, Derry NH 03038

Board of Trustees: Paul O'Neil (Chair), Don Erdbrink (Vice Chair)- by phone, Amy Sevigny (Secretary, parent), Stephanie Libby, Mark Bograd (Ex officio, Head of School- not available), Kate Russell (parent-on phone), Kate Russell (on the phone)

Absent: Scott Mullane (parent)- joined at 8:54 pm via telephone

Board Applicant: Jennifer Minicucci (parent)

### AGENDA:

1. Chair's call for 'Meeting Come to Order' :8:19 pm
2. Review Jennifer Minicucci's BoT membership application, interview/Q+A.  
Jennifer spoke about her decision to join the board. Jennifer spoke to her experience with NH charter schoolwork in the past- including previous board work. Works in the arts and fundraising. Questions were asked by other board members and answered by Jennifer.
  - BoT VOTE – Jennifer stepped out of the room- Kate made a motion that we consider Jennifer Mincicucci's – seconded by Don – discussed and approved by all.
  - Jennifer was welcomed by the board
  - General discussion to get new board members up to speed- early opening of the school, change in leadership, financial issues.
  - Paul recommended that the new members (Kate, Jennifer and Scott) meet with Mark – regarding evaluations, etc. and administration needs
  - Budget discussed at length- regarding rent and CAM fees
  - Kate discussed a time line is needed at decisions need to be made sooner than later.
2. Urgent items regarding emergence from financial crisis:
  1. Summary of Friday All-School meeting and follow-up communications
    - Increased family participation since meeting

- Paul has concerns regarding Thursday meeting – both Don and Scott will be available to speak for the board as needed
  - Possible follow up with family's discussed- how do we do this?
  - Possible survey discussed- has been sketched out by Scott and Renia
  - Kate discussed the need for a quick drastic change
3. Mark has expressed the desire to not be on the board- Paul and Jennifer discussed that it is important to have him on this board- Jennifer will discuss with him his concerns
  4. Time line-
    - 3 newest board members will be meeting with Mark (position, job descriptions) Possibly Friday- Jennifer will contact him
    - Mark's job performance review will also need to be done
    - Kate suggests meeting more frequently – during this time
    - New members to review all budget material, minutes etc.
    - Don and Jennifer discussed that Matt Sutherton has reached out to them and has requested that financials – Perhaps Wendie and a few from the board meet with him. He is offering help as a charter school supporter.
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  5. Schedule for upcoming non-routine BoT meetings –perhaps meet weekly – Monday's
  6. Public Comment -none
  7. Adjournment : 10:47 pm

\*\*\*\*\*In a closed looped email vote following the meeting on March 24, 2015- 2 motions were made by Jennifer Minicuuci 1. We appoint Scott Mullane as Interim Treasurer, effective immediately and 2. To seal the minutes from the closed session on March 23, 2015 – Seconded by Kate Russell and unanimously approved by all.

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