

Granite State Arts Academy
Board of Trustees Meeting
October 25, 2016

ATTENDANCE: ATTENDANCE: AMY SEVIGNY, DON ERDBRINK, KATE RUSSELL, KEN DUNNE, ALICIA NELSON, ROB SOLOMONS, KELLI TWISS, JASON SWIFT (ON THE PHONE), TONY POLITO

EXCUSED: JUDY DAVID

GUEST: MELANIE HOLDEN (PARTIAL MEETING)

- **CALL TO ORDER: 6PM**
- **DON ERDBRINK ASKED KENN DUNNE TO RUN THE MEETING TONIGHT**
- **PUBLIC COMMENTS- NONE**
- **APPROVAL OF MINUTES FROM OCTOBER 11TH, 2016- KEN MADE A MOTION TO ACCEPT MINUTES, SECONDED BY KATE AND APPROVED BY ALL**
- **CHAIR REPORT**
 - **PARKING LOT CONCERNS- SOME CONCERNS REGARDING PARKING LOT PICK UP- TONY MET WITH A CONCERNED PARENT YESTERDAY. TONY IS OUT IN THE PARKING LOT DAILY TO MONITOR. SOME PARENTS ARE PARKING TO PICK UP AND SOME PARENTS ARE WAITING IN THE LINE. PREFER FOR PARENTS TO PARK IN LOT AND WAIT FOR THEIR STUDENTS. DISCUSSED. THE ENTIRE BOARD WENT OUT TO PICK UP AREA TO DISCUSS. TONY WILL CONTINUE TO MONITOR AND SPEAK WITH CONCERNED PARENTS. ENCOURAGE PARENTS TO PARK AND WAIT FOR THEIR STUDENTS. LEAVE FRONT DOOR FOR THOSE WITH DISABILITIES. SIGN OUT FRONT FOR NO GSAA COMMUNITY MEMBERS WITH PICKUP AND DROP OFF TIMES. TONY WILL SEND OUT NOTIFICATION TO FAMILIES.**
 - **IF ANY PARENT HAS A CONCERN OF ANY KIND, PLEASE CONTACT MR. POLITO DIRECTLY- HE IS MORE THAT WILLING TO SPEAK TO ANY PARENT BUT HE IS NOT ON FACEBOOOK AND THEREFORE DOES NOT SEE THE POSTS ON THE FAMILIES PAGE. PLEASE CALL/EMAIL HIM DIRECTLY**
 - **AUDIT INFORMATION- SCHEDULED FOR 11/7- 11/9. DON, RENIA AND JUDY ARE ORGANIZING THIS. THIS WILL COST APPROX. \$5000.**
 - **MUSIC ROOM UPDATE- ROOM STILL IN PROCESS. GARY IS WORKING ON THIS. KILN ROOM IS ALSO BEING WORKED ON. WE HAVE DONATED INSULATION**
 - **KILN UPDATE- WE HAVE SOME CONCERNS REGARDING OLD KILNS- THEY NEED EXPENSIVE REWIRING AND KILN FURNITURE, THEY ARE ALSO OLDER MODELS. NEW KILN PRICE DISCUSSED- THESE ARE UP TO DATE, SAFER AND WITH DIGITAL PROGRAMING ETC. \$2,800 PRICE (ON SALE FROM \$3,500)- FREE SHIPPING, TOOLS, FURNITURE, VENT KIT AND ACCESSORIES. THIS IS A NEW KILN WITH A 2 YEAR WARRANTY. KATE ASKED WHERE REPAIR PERSON IS LOCATED- RENIA WILL ASK. KELLI ASKED IF FRANK HAS DISCUSSED THIS PURCHASE WITH LOCAL POTTERS- RENIA BELIEVES SO. DON WILL CHECK IN WITH THE INSURANCE COMPANY.**
 - **DRAFTING TABLES IN ART ROOM ARE FALLING APART- THE COMPANY IS REFUNDING US (\$2,700) AND THE BROKEN TABLES WILL BE RETURNED TO THEM**
 - **ALICIA MADE A MOTION TO PURCHASE A DIGITAL KILN FOR NO MORE THAT \$3,000 - SECONDED BY KATE AND APPROVED BY ALL**
 - **2 STUDENTS ARE PAINTING A MURAL FOR DAY CARE - FOR POSSIBLE DONATION TO ART DEPARTMENT.**

- **PARTICIPATION OF BOARD TO EMAILS- DON REMINDED THE BOARD TO BE RESPONSIVE TO EMAILS THAT ASK FOR FEEDBACK. PLEASE CHECK YOUR EMAILS MORE FREQUENTLY. KELLI SUGGESTED THAT SOME OF THESE TOPICS SHOULD BE A GROUP DISCUSSION**
- **TONY DISCUSSED DOE REPORT- INPUT IS NEEDED TO COMPLETE THIS- HAS BEEN SENT TO BOARD AND FACULTY**
- **STRATEGIC PLANNING MEETING- SOME DISCUSSION REGARDING THIS. MELANIE HOLDEN, DON AND TONY HAVE MET TO DISCUSS CURRENT STRATEGIC PLAN. TONY PASSED OUT INFORMATION TO SUGGEST THAT STRATEGIC PLANNING UPDATE SHOULD OCCUR OVER AT LEAST 3 DIFFERENT MEETINGS. THE GROUP SHOULD INCLUDE: 3 BOARD MEMBERS, 2 FACULTY/STAFF, 1 STUDENT, 1 PARENT (NON BOARD MEMBER), 1 COMMUNITY MEMBER. 24 TOTAL- 3 GROUPS OF 8- ? 3 6-8P MEETING TIMES**
 - **MEETING 1: INTRODUCTION AND HISTORY OF STRATEGIC PLANNING, INTRODUCTION OF SWOT METHOD, INTRODUCTION AND EXPLANATION OF THE WORK PROCESS FOR CREATING THE UPDATE, SMALL GROUP WORK, INSTRUCTIONS FOR MEETING 2**
 - **MEETING 2: FULL GROUP DISCUSSION OF MEETING 1 AND RESULTS, FINALIZE SMALL GROUP RECOMMENDATIONS BY PRIORITY, BEGINNING OF LARGE GROUP (24) RECOMMENDATIONS BY PRIORITY, INSTRUCTIONS FOR MEETING 3**
 - **MEETING 3: FINALIZE LARGE GROUP RECOMMENDATION, MAKE DRAFT CHANGES TO STRATEGIC PLAN, EVALUATE HOW THE SPU PROCESS HAS GONE, APPOINT ONE PERSON FROM EACH GROUP TO WORDSMITH THE STRATEGIC PLAN, SEND DRAFT VIA EMAIL TO STRATEGIC PLANNING MEMBERS FOR SUGGESTED CHANGES, FINAL DRAFT SUBMITTED TO BoT FOR VOTE, BOARD, ADMINISTRATION AND FACULTY BEGIN TO IMPLEMENT PLAN**
 - **THIS WILL BE FURTHER DISCUSSED AT THE NEXT MEETING**
- **BY- LAWS- THESE HAVE BEEN RESENT TO THE BOARD AFTER LEGAL REVIEWED. PATRICK O'DAY MADE EDITS. ALICIA MADE SOME FURTHER EDITS ON PAPER- DISCUSSED- THESE WILL BE SENT TO DON TO INCORPORATE THESE GRAMMAR/WORDING CHANGES. CURRENT BY-LAWS SUGGEST A GSAA TEACHER BE ON THE BOARD AS EX OFFICIO MEMBER (THIS COULD BE ONE TEACHER OR A ROTATION OF STAFF (1 FROM ACADEMIC SIDE AND 1 FROM ARTS SIDE)- TONY WILL DISCUSS THIS WITH THE STAFF.) TONY RECOMMENDS STUDENTS BE REPRESENTED AS WELL(NON VOTING)-THIS WAS DISCUSSED- TONY FEELS THAT THE STUDENTS SHOULD HAVE INPUT ON HOW THIS STUDENT IS CHOSEN- ? NOMINATED BY STUDENT BODY. WORD CHANGE- THE BOARD "SHOULD" INCLUDE. DON WILL MAKE THESE CHANGES AND SEND TO BOARD FOR REVIEW AND POSSIBLE VOTE FOR NEXT WEEK**
- **LOGO- STUDENTS FROM PLYMOUTH STATE ARE STILL WORKING ON THIS- KEN ASKED THAT UPDATED ENTRIES BE AVAILABLE FOR NEXT MEETING. ROB ASKED THAT A DECISION BE MADE ASAP. ROB MADE A MOTION THAT AT THE NEXT MEETING WE TAKE ALL SAMPLES AVAILABLE AND MAKE A FINAL VOTE- SECONDED BY AMY- DISCUSSED. ROB CALLED THE QUESTION AGAIN- AND APPROVED BY ALL- 2 MEMBERS ABSTAINED.**
- **ROBIN CALETTRI WILL BE IN TO DISCUSS IB PROGRAM AT THE NEXT MEETING.**
- **BUDGET COMMITTEE/FUNDRAISING**
 - **PEOPLE'S BANK ACCOUNT CAN BE CLOSED OUT- DON WILL DO THIS**
 - **BANK ACCOUNTS REVIEWED. NO CURRENT ISSUES**
 - **PIE FUNDRAISER- \$700 FOR VISITING ARTIST FUND**

- **ADVERTISING REQUEST- FULL PAGE AD FOR \$100 FOR YEARBOOK AD- SAINT THOMAS (GRADE 1-8) IN DERRY, NH. DON MADE A MOTION TO PAY FOR THIS \$100 AD- SECONDED BY ROB AND APPROVED BY ALL.**
- **HEALTH CLASS DISCUSSION- AS PREVIOUSLY DISCUSSED THE VLAC HEALTH CLASS DID NOT WORK- PARENT VOLUNTEER SHERI CALLAHAN IS NOW FACILITATING THIS WITH A STRONG CURRICULUM AS GUIDED BY HOS AND SCIENCE DEPARTMENT. THE PROPOSED AMOUNT TO PAY SHERI WAS DISCUSSED AND WILL BE DISCUSSED IN CLOSED SESSION.**
- **GIFT CARD FUNDRAISER- THESE CAN BE PURCHASED ON LINE**
- **AUTO AUCTION- DENISE SHARLOW IS WORKING ON THIS**
- **BUY A SEAT CAMPAIGN- DENISE SHARLOW IS WORKING ON THIS**
- **EPILEPSY CLOTHING DRIVE- .20 CENTS PER POUND IN RETURN**
- **COMMUNITY OUTREACH PROGRAM- K9 POLICE DOG VEST- NO FINANCIAL GAIN FOR THE SCHOOL BUT GREAT COMMUNITY OUTREACH. AMY SUGGESTED THAT THIS INFORMATION BE BROUGHT TO THE NHS OR SCHOOL GOVERNMENT**
- **HEAD OF SCHOOL REPORT- PRESENTED BY MR. A. POLITO**
 - **BELL PERIOD CHANGE WITH EXTENSION PERIOD (THIS CHANGE HAS BEEN MADE AND IS NOW IN PLACE)**
 - **PARENT DISMISSALS DURING LAST PERIOD (NOW A CLASS PERIOD) HAVE BEEN VERY LOW AND ALL HAVE BEEN DUE TO PREVIOUSLY SCHEDULED APPOINTMENTS**
 - **BOTH STUDENTS AND STAFF ARE TAKING THIS PERIOD MORE SERIOUSLY**
 - **MANY MORE MEETINGS AND ACTIVITIES ARE TAKING PLACE DURING EXTENSION (CURRENTLY AFTER SECOND PERIOD) BUT NOT YET WHERE WE WANT IT**
 - **ON TUESDAY EXTENSION THERE IS A MINI ADVISORY PERIOD AND A FULL ADVISORY PERIOD ON FRIDAY**
 - **GETTING READY TO ALLOW SENIOR PRIVILEGE IF A STUDENT HAS A FIRST PERIOD OR LAST PERIOD STUDY. PROCEDURE IS AS FOLLOWS:**
 - **PARENTS SIGN PERMISSION SLIP**
 - **STUDENT DOES NOT HAVE A LARGE NUMBER OF ABSENCES WHICH REQUIRE MAKE UP WORK**
 - **STUDENT DOES NOT HAVE EXCESSIVE TARDINESS**
 - **STUDENT IS ACADEMICALLY ELIGIBLE**
 - **STUDENT DOES NOT HAVE A NEGATIVE DISCIPLINARY RECORD**
 - **FIRST QUARTER GRADES CLOSE NOVEMBER 10TH. GRADES TO BE MAILED HOME NOVEMBER 14TH. WE WILL BE CONTACTING PARENTS OF STUDENTS WHO HAVE A HIGH RISK OF FAILING ONE OR MORE SUBJECT.**
 - **HALLOWEEN ACTIVITY DURING ADVISORY ON FRIDAY OCTOBER 28TH**
 - **SPIRIT WEEK NOVEMBER 14-18. HOMECOMING DANCE FRIDAY NOVEMBER 18TH (SEMI-FORMAL)**
 - **INDIAN MULTI- DISCIPLINARY FESTIVAL (GRANT OBTAINED VIA DENISE SHARLOW AND JENNA McMAHON) JANUARY 3-6, 2017**
 - **INDIAN CULTURAL CURRICULUM SCHOOL WIDE FOR ALL SUBJECTS IN ARTS AND NON ARTS**
 - **EVENING INDIAN DANCE RECITAL FOR PARENTS AND THE COMMUNITY**
 - **LUNCH TIME DANCE RECITAL WITH LITTLE BUDDIES**

- **KICK OFF MOVIE IN THE PAC**
 - **WORK WITH LITTLE BUDDIES NEXT DOOR THIS YEAR :)

 - **EACH OF THE SCHOOL'S ADVISORY CLASSES HAS ADOPTED A MONTH TO WORK WITH THE STUDENTS (CALENDAR SHOULD BE AVAILABLE AT THE NEXT BOT MEETING). THIS PROGRAM IS BEING COORDINATED BY THE STUDENTS IN THE NATIONAL HONORS SOCIETY**
 - **STUDENT PAINTING IN DAY CARE SCHOOL BUILDING - MURALS (HANDLED BY THE STUDENT GOVERNMENT)**
 - **STUDENT INTERNSHIPS WITH STUDENTS (HANDLED BY HOS/GUIDANCE)****
 - **ADVISORY PERIOD (FULL ADVISORY FRIDAY AND ½ ADVISORY ON TUESDAY'S)

 - **RELATIVELY SUCCESSFUL TO DATE. GOAL HAS BEEN STUDENT-STUDENT BONDING, FACULTY- STUDENT BONDING, AND BUILDING TRUST**
 - **NOW TIME TO COVER SEMESTER 1 ADVISORY TOPICS

 - **EFFECTIVE STUDENT USE OF POWERSCHOOL**
 - **DIGITAL CITIZENSHIP/CYBERBULLYING/BULLYING IN GENERAL**
 - **STUDENT SELF- ESTEEM**
 - **RACE AND GENDER ISSUES**
 - **STUDENT USE OF PROFANITY IN THE BUILDING**
 - **SCHOOL- WIDE ASSEMBLIES AND SPEAKER PROGRAMS****
 - **THERE HAS BEEN A PROBLEM WITH ADVISORY TIME SEQUENCING WITH FRIDAY TIME SLOTS- SOME OF THE SLOTS ARE INTERRUPTED BY LUNCH. THIS WOULD REQUIRE AT SLIGHT CHANGE TO THE FRIDAY SCHEDULE- MR. POLITO PRESENTED AND OUTLINED THE ADVANTAGES

 - **DON'T HAVE 45 STUDENTS EAT JUST SO THEY CAN BE DISMISSED**
 - **DON'T HAVE ADVISORY SPLIT IN HALF BY LUNCH- REDUCING EFFECTIVENESS**
 - **CAN HAVE WHOLE SCHOOL ASSEMBLIES AND SPEAKER PROGRAMS**
 - **ADVISORIES CAN BE JOINED IN PAIRS FOR MORE CREATIVE WORK TOGETHER**
 - **STUDENTS WHO WISH CAN STAY FOR A MONITORED LUNCH****
 - **THE BOARD DISCUSSED AND AGREED WITH THESE CHANGES- MR. POLITIO WILL INFORM THE COMMUNITY****
- **ROB MADE A MOTION TO GO INTO CLOSED SESSION BASED ON : RSA 91 A:3 (A-J) - seconded by Kate and approved by all @ 8:34 pm**
- **Returned to open session @ 8:40pm**
- **A stipend was approved in closed session to pay of health teacher volunteer - Ms. Sheri Callahan**
- **Open house 11/29 5:30-7:30pm**
- **Next BoT meeting 11/15 @ 6pm**
- **Rob made a motion to seal closed session meeting minutes dated 10/25/16- seconded by Kelli and approved by all**
- **Meeting ended @ 8:42 pm**

